

# PURCHASE ORDER

## SENATE OF THE PHILIPPINES

Entity Name

Supplier : <b>AE SAMONTE MERCHANDISE</b> Address : g/f 1128 Escoda St. Paco, Manila Tel No. : 02 8956631 / TIN : 263-884-036-000	P.O. No. : <b>PO-25-02-016</b> Date : 25-February-2025 Mode of Procurement: SHOPPING Reference P.R. No. : <b>PR-25-01-020</b> EAR-ILS AB No. : <b>AB-25-01-002</b>
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Attention : Alain E. Samonte  
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen :  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>Rm. 401 Property and Procurement Service</b> <b>SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY</b> Date of Delivery :	Delivery Term : <b>15 C. DAYS</b> Payment Term : <b>Government Terms</b> Warranty :
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Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	UNIT	<b>CABINET, STEEL FILING, Vertical, with Safe</b> Offer: KHAMIYA BRAND ----- Nothing Follows -----  <div style="text-align: center;"> <p>20-2025-02-01106</p> <p>Q-26-2025</p> </div> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"> <p>Senate of the Philippines Office of the Executive Director Administrative &amp; Financial Services</p> <p><b>RECEIVED</b></p> <p>FEB 27 2025</p> <p>Time/By: <u>P/1/2025</u></p> </div> <div style="text-align: center;"> <p><b>RECEIVED</b></p> <p>FEB 27 2025</p> <p>By: <u>RICA</u> Time: <u>2:31</u></p> <p>Property and Procurement Services</p> </div> <div style="text-align: center;"> <p><b>RECEIVED</b></p> <p>FEB 26 2025</p> <p>By: <u>W</u> Time: <u>6:45 PM</u></p> <p>Legislative Accounting Service</p> </div> </div>	1	15,700.00	15,700.00

Page 1 of 1

**Grand Total: P15,700.00**

(Total amount in words)

Fifteen Thousand Seven Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours:

Signature over Printed Name of Supplier

Date

Fund Cluster:

Funds Available:

**JUDITH C. JEBULAN**

Director III, Legislative Accounting Service

Signature over Printed Name of Chief Accountant

ORS/BURS No. :

Date of the ORS/BURS:

Amount :

**NOTE:** The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-25-01-002) OPENED ON 2/11/2025 AND PER BAC ADVISORY RE AWARD DTD 2/18/2025

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 2/25/2025 / 10:20:37AM

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Republic of the Philippines  
Senate  
**J O B   O R D E R**

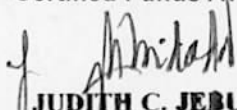
Requesting Dept./Group: **OSAA - SECURITY ENFORCEMENT SERVICE**    Job Order No.: **JO-25-02-006**

P.R. No. **PR-25-01-017**

Date: **25-February-2025**

TO **ARJELON ENTERPRISES AND TRADING CORPORATION**  
Unit A13 Ellen's Building, Demarses Subdivision, Los Banos  
4030 Laguna  
Contact: 049-808-651409152858702

Attention To: **ARJELON M. MACANDILI**  
TIN: **010-359-381-000**

Certified Funds Available:  
  
**JUDITH C. JEBULAN**  
Director III, Legislative Accounting Service

2/3/25

Immediately upon receipt of this order, please effect the immediate undertaking of the hereunder described work, to wit;

Quantity	Unit	Job Order	Unit Price	Total
1	LOT	<div>1. Stick-On Pass</div> <div>Supply, design, printing and delivery of visitors/access pass</div> <div>Specifications:</div> <div>180,000 pieces</div> <div>Size of sticker: 1" x 1"</div> <div>Easy peel off</div> <div>Shape outline: 3 pt.</div> <div>Pre-cut to shape</div> <div>Glossy paper</div> <div>Adhesiveness must be of top quality</div> <div>Able to stick in any kind of fabrics</div> <div>20-225-02-01105</div> <div>02-26-2025</div>	235,200.00	235,200.00

RECEIVED  
FEB 27 2025  
By: RICARDO Time: 2:31  
Property and Procurement Service

Senate of the Philippines  
Office of the Executive Director  
Administrative & Financial Services  
**RECEIVED**  
FEB 26 2025  
By: WV Time: 4:40 PM  
Legislative Accounting Service

Page 1 of 5

(Total amount in words) Two Hundred Thirty-Five Thousand Two Hundred Pesos Only

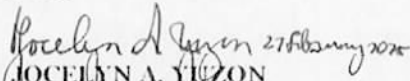
The above award is based from the result of the canvass/bidding conducted by this office in which your offer was considered the lowest and/or with terms most advantageous to the government among the proposals submitted.

It is understood that this project shall not be sub-constructed or sub-leased in parts or in whole without prior approval of this office.

Violation of the above conditions shall be subject to penalties as may be prescribed either in the form of fines or revocation of the Contract/Job Order or both, depending upon the gravity of the violation.

It is understood that the job must be completed 45 CALENDAR DAYS

APPROVED BY:

  
**JOCELYN A. UZON**  
OFFICER-IN-CHARGE  
ADMINISTRATIVE AND FINANCIAL SERVICES

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-25-01-004) OPENED ON 2/11/2025 AND PER BAC ADVISORY RE AWARD DTD 2/18/2025

## Republic of the Philippines

Senate

**J O B   O R D E R**Requesting Dept./Group: **OSAA - SECURITY ENFORCEMENT SERVICE** Job Order No.: **JO-25-02-006**P.R. No. **PR-25-01-017**Date: **25-February-2025**

TO **ARJELON ENTERPRISES AND TRADING CORPORATION**  
 Unit A13 Ellen's Building, Demarses Subdivision, Los Banos  
 4030 Laguna  
 Contact: 049-808-651409152858702

Certified Funds Available:


**JUDITH C. JEBULAN**  
Director III, Legislative Accounting Service

Attention To: **ARJELON M. MACANDILI**  
 TIN: **010-359-381-000**

Immediately upon receipt of this order, please effect the immediate undertaking of the hereunder described work, to wit;

Quantity	Unit	Job Order	Unit Price	Total
1	LOT	<b>A. Design with Colored Senate Seal with white color background</b>  ROUND SHAPE - 15,000 pieces SQUARE SHAPE (round edges)- 15,000 pieces PENTAGON SHAPE - 15,000 pieces HEXAGON SHAPE- 15,000 pieces HEPTAGON SHAPE- 15,000 pieces OCTAGON SHAPE- 15,000 pieces  <i>201-2025-02-01105</i> <i>02-26-2025</i>		

Page 2 of 5

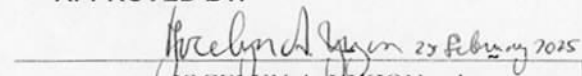
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It is understood that this project shall not be sub-constructed or sub-leased in parts or in whole without prior approval of this office.

Violation of the above conditions shall be subject to penalties as may be prescribed either in the form of fines or revocation of the Contract/Job Order or both, depending upon the gravity of the violation.

It is understood that the job must be completed **45 CALENDAR DAYS**

APPROVED BY:



**JOCelyn A. YUZON**  
 OFFICER-IN-CHARGE  
 ADMINISTRATIVE AND FINANCIAL SERVICES

**NOTE:** The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

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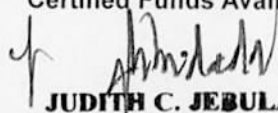
Republic of the Philippines  
Senate  
**J O B   O R D E R**

Requesting Dept./Group: **OSAA - SECURITY ENFORCEMENT SERVICE**    Job Order No.: **JO-25-02-006**

P.R. No. **PR-25-01-017**

Date: **25-February-2025**

TO **ARJELON ENTERPRISES AND TRADING CORPORATION**  
Unit A13 Ellen's Building, Demarses Subdivision, Los Banos  
4030 Laguna  
Contact: 049-808-651409152858702

Certified Funds Available:  
  
**JUDITH C. JEBULAN**  
Director III, Legislative Accounting Service

Attention To: **ARJELON M. MACANDILI**  
TIN: **010-359-381-000**

Immediately upon receipt of this order, please effect the immediate undertaking of the hereunder described work, to wit;

Quantity	Unit	Job Order	Unit Price	Total
1	LOT	<b>B.Design with Colored Senate Seal with neon color background</b>  NEON BLUE- ROUND SHAPE - 15,000 pieces  NEON YELLOW- SQUARE SHAPE (round edges) - 15,000 pieces  NEON YELLOW GREEN- PENTAGON SHAPE - 15,000 pieces  NEON GREEN- HEXAGON SHAPE - 15,000 pieces  NEON ORANGE- HEPTAGON SHAPE - 15,000 pieces  NEON FUSCIA- OCTAGON SHAPE- 15,000 pieces  <i>20-2025-02 01105</i> <i>02-26-2025</i>		

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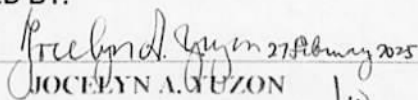
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It is understood that this project shall not be sub-constructed or sub-leased in parts or in whole without prior approval of this office.

Violation of the above conditions shall be subject to penalties as may be prescribed either in the form of fines or revocation of the Contract/Job Order or both, depending upon the gravity of the violation.

It is understood that the job must be completed 45 CALENDAR DAYS

APPROVED BY:

  
**JOCELYN A. CRUZON**  
OFFICER-IN-CHARGE  
ADMINISTRATIVE AND FINANCIAL SERVICES

**NOTE:** The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-25-01-004) OPENED ON 2/11/2025 AND PER BAC ADVISORY RE AWARD DTD 2/18/2025



Republic of the Philippines  
Senate  
**JOB ORDER**

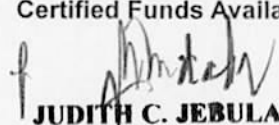
Requesting Dept./Group: **OSAA - SECURITY ENFORCEMENT SERVICE** Job Order No.: **JO-25-02-006**

P.R. No. **PR-25-01-017**

Date: **25-February-2025**

TO **ARJELON ENTERPRISES AND TRADING CORPORATION**  
Unit A13 Ellen's Building, Demarses Subdivision, Los Banos  
4030 Laguna  
Contact: 049-808-651409152858702

Attention To: **ARJELON M. MACANDILI**  
TIN: **010-359-381-000**

Certified Funds Available:  
  
**JUDITH C. JEBULAN**  
Director III, Legislative Accounting Service

Immediately upon receipt of this order, please effect the immediate undertaking of the hereunder described work, to wit;

Quantity	Unit	Job Order	Unit Price	Total
1	LOT	<b>C. Design with Colored Senate Seal with neon color background – RECTANGULAR SHAPE</b>  Specifications:  60,000 pieces  Easy peel off  Pre-cut to shape  Glossy paper  Adhesiveness must be of top quality  Able to stick in any kind of fabrics  Senate logo – size (height=0.74", width=0.74")  Rectangle border – size (height=1", width=3.5")  Font type - Bookman Old Style (for VISITORS)  Font size – 18 (for VISITORS)  <i>20-2025-02-01105</i> <i>02-24-2025</i>		

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The above award is based from the result of the canvass/bidding conducted by this office in which your offer was considered the lowest and/or with terms most advantageous to the government among the proposals submitted.

It is understood that this project shall not be sub-constructed or sub-leased in parts or in whole without prior approval of this office.

Violation of the above conditions shall be subject to penalties as may be prescribed either in the form of fines or revocation of the Contract/Job Order or both, depending upon the gravity of the violation.

It is understood that the job must be completed 45 CALENDAR DAYS

APPROVED BY:  
  
**JOCELYN A. YUZON**  
OFFICER-IN-CHARGE  
ADMINISTRATIVE AND FINANCIAL SERVICES

**NOTE:** The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-25-01-004) OPENED ON 2/11/2025 AND PER BAC ADVISORY RE AWARD DTD 2/18/2025



Republic of the Philippines  
Senate  
**JOB ORDER**

Senate Office Administration  
PPMS System Generated

Requesting Dept./Group: INSTITUTIONAL LINKAGES SERVICE  
P.R. No. PR-24-10-812

Job Order No.: JO-25-02-005  
Date: 18-February-2025

TO FASTRACK MANUFACTURING ENTERPRISES  
MEYCAUAYAN, BULACAN  
82303012 83308818, 89986778 87880028

Attention To: ESTELITA C. RAMOS  
TIN 100-567-774-000

Certified Funds Available:

JUDITH C. JEBUAN  
Director III, Legislative Accounting Service

Immediately upon receipt of this order, please effect the immediate undertaking of the hereunder described work, to wit;

Quantity	Unit	Job Order	Unit Price	Total
12,100	PIECE	MEDALS  -Please see Bid Bulletin No. 1  Nothing Follows	181.00	2,190,100.00
<div>RECEIVED FEB 27 2025 By: RICA Time: 11:30 Property and Procurement Services 200-2025-12-96 2/10 Secretary 2,190,100.00 2/20/25</div> <div>SENATE OF THE PHILIPPINES RECEIVED FEB 20 2025 BY: JUDITH C. JEBUAN DIRECTOR III, LEGISLATIVE ACCOUNTING SERVICE</div> <div>Senate of the Philippines Legislative Accounting Service RECEIVED Date: 2/20/25 Time: 9:04 AM By: JEP</div>				

Page 1 of 1

Grand Total : P2,190,100.00

(Total amount in words) Two Million One Hundred Ninety Thousand One Hundred Pesos Only

The above award is based from the result of the canvass/bidding conducted by this office in which your offer was considered the lowest and/or with terms most advantageous to the government among the proposals submitted.

It is understood that this project shall not be sub-constructed or sub-leased in parts or in whole without prior approval of this office.

Violation of the above conditions shall be subject to penalties as may be prescribed either in the form of fines or revocation of the Contract/Job Order or both, depending upon the gravity of the violation.

It is understood that the job must be completed MARCH 4, 2025

RECOMMENDING APPROVAL:

APPROVED BY:

ATTY. RENATO N. BANTUG JR.  
SENATE SECRETARY

HON. FRANCIS "CHIZ" G. ESCUDERO  
SENATE PRESIDENT

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PUBLIC BIDDING

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2/18/2025 / 11:14:15AM

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